



Board Meeting

Minutes

June 7, 2021

5:45 -8:30 PM

Attendees:

Andrea Durham – President and Founder
Catheryn McCraw – Vice President and Secretary
Tina Jantzi – Treasurer and Fundraiser Coordinator
Jeff Durham – Facilities Director

Not present – Lori Zimmerman

Discussion:

A review of the prior board meeting minutes was conducted with the following updates:

- Andrea has been inputting and running numbers and will provide both the 2020 year end numbers and 1 JAN – 1 JUN 2021 numbers by June 11th.
- An error was noted which is that we previously listed that our adoption fee was \$1200 for a pair when in fact it is \$1300.
- Andrea will add Tina and Lori to Stable Secretary by June 11th
- Tina has been added to the bank account. Will be added to QuickBooks by June 11th.
- LER logo has been updated for merchandising
- Adoptables are on the website as are the success stories.

A review of our mission was discussed and it was confirmed/re-committed that due to the cost of horses, LER would not take in horses and would instead focus on donkeys and mules. Due to the large amount of equines in our care, it was determined that for the next quarter, there would be NO intakes. A decision was made that after this quarter (after the next Board Meeting), a max number of residents would be determined rather than not taking in takes for a time period.

There was a decision to put the farm tours on hold until the fall. We will still charge a nominal amount to be determined at a later date (next Board meeting).

Fundraising – will push the \$2000 matching fundraiser one more week and then close it. Will re-do the original t-shirt design for our next fundraiser – perhaps offering tanks and/or long sleeve options.

Facilities maintenance – it was determined that the number one priority was to finish the large pasture fencing. All work days / monies / efforts will be allocated to this fence until complete. It was further determined this would be accomplished in phases – aka we will enclose what we can for now and then

expand it once possible. The Board will do a walk through of the property on Monday, June 14th to determine and map out how this will get done. Any work days will be later in the evening or first thing in the mornings due to the heat. These will be determined after the path forward for the fencing is determined and we have a better idea of the amount of time it will take to complete it.

Prioritization – we will identify which equines need the most help / work and place our focus on them. A current headcount of LER residents equals 27: a combination of adoptables and sanctuary animals. A number to be determined at next board meeting will be established to control the amount of intakes and the number of “red” (need a lot of work) animals will play a part in identifying that number.

Money – after review of the financials, a budget will be determined for LER as it relates to feed, facilities updates, food bank, etc.

ACTION ITEMS:

Action	Who	When
Create a “resident” tracking spreadsheet	Catheryn	June 18, 2021
Add Lori and Tina to Stable Secretary	Andrea	June 11, 2021
Remove “closed for intakes” from website	Catheryn	June 11, 2021
Provide 2020 finance results to the Board	Andrea	June 11, 2021
Provide success stories for website	Andrea	July 7, 2021
Develop LER Budget	Andrea & Tina	August 7, 2021
Add Tina to Quickbooks	Andrea	June 11, 2021

Board Member Contact Information

Name	Title	Phone	Email
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Tina Jantzi	Treasurer	248-890-3335	Teens26@yahoo.com
Jeff Durham	Facilities Director	864-270-1365	Radar2332@yahoo.com

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