

LONG EAR SANCTUARY
BOARD MEETING
JUNE 22, 2019 @ 10:00 AM – The Farmers Table

Attendees:

Andrea Durham
Jennifer Land
Meghan Hogberg
Catheryn McCraw
Jeff Durham

Discussion:

Board Positions were determined as follows:

Name	Title	Phone	Email
Andrea Durham	President	864-254-8126	adurham724@yahoo.com
Jennifer Land	Vice President	864-381-7740	JenRL79@gmail.com
Meghan Hogberg	Treasurer	864-770-3332	mltylis@yahoo.com
Catheryn McCraw	Secretary	864-275-2727	catheryn_mccraw@yahoo.com
Jeff Durham	Facilities Director	864-270-1365	radar2332@yahoo.com

Board requirements:

- Meet Quarterly
- Mandatory twice per year site visit
- Mandatory participation in at least one fundraiser event

Volunteer requirements:

- 16 years of age or older. If younger than 16, must have parental consent and be accompanied by an adult.
- Must attend orientation
- Will be a tiered approach (no experience, you start with mucking stalls, etc)
- Must sign waiver
- Must adhere to volunteer and visitor rules
- Have a volunteer log and yearly signing of the waiver

Long Ear Sanctuary will focus primarily on donkeys, will not take owner surrenders, will be animal control cases only and will not house more than 15 rescues at a time.

Will wait until official 501(c)(3) to begin fundraising activities; however, have heard that if we become a 501c3 by end of the year, all donations received this year will be tax deductible.

Decided to do electrical fencing vs wooden fencing

Ideas:

- Reach out to clubs such as 4H to focus on education
- Determine other educational avenues
- Equine/donkey therapy?
- Request food donations?
- Have a volunteer coordinator
- Have a fundraising coordinator

Priorities:

- Fencing and Barn. Estimated fencing ~ \$4k. Barn ~ \$50k+

ACTION ITEMS:

Action	Who	When
Add Jeff & Meghan to the bank account	Andrea	TBD
Add everyone to FB administration	Andrea	COMPLETE
Get Rescue Insurance	Andrea	TBD
Prepare volunteer, visitor & adoption waivers	Catheryn	TBD
Prepare parental consent form	Catheryn	TBD
Determine Orientation Class Schedule	ALL	TBD
Create visitors rules (to attach with waiver)	ALL	TBD
Send sample large animal adoption application to Catheryn	Andrea	TBD
Prepare Adoption Application	Catheryn	TBD
Creat website (catheryn to check with father)	Catheryn	TBD
Send fundraiser ideas to Catheryn	ALL	31-Jul-19